



Public Service Commission of Wisconsin

Daniel R. Ebert, Chairperson
Mark Meyer, Commissioner
Lauren Azar, Commissioner

610 North Whitney Way
P.O. Box 7854
Madison, WI 53707-7854

April 7, 2008

All Municipal Electric Utilities:

Under provisions of 1999 Wisconsin Act 9 and 2005 Wisconsin Act 141, a municipal electric utility shall charge each customer a low-income assistance and an energy efficiency fee. Fifty percent of the fees charged shall be used for low-income assistance programs and the remainder will be used for energy efficiency programs. As a result of this legislation it is necessary to inform municipal electric utilities of the appropriate accounts to use to record the low-income assistance and energy efficiency fees to be collected and the expenditures for these programs.

At the time of billing for low-income assistance and energy efficiency fees the amounts billed to customers shall be recorded as a debit to Account 142, Customer Accounts Receivable, and a credit to Account 253, Other Deferred Credits.

All expenditures made for low-income assistance programs, whether made for locally administered programs or sent to the Wisconsin Department of Administration, shall be recorded as debits to Account 253. All expenditures made for energy efficiency programs, whether made locally or contributed to the statewide energy efficiency programs, shall be recorded as debits to Account 253. Separate subaccounts within Account 253 should be used to separate the low-income assistance and energy efficiency fees collected from amounts spent for low-income assistance and energy efficiency programs. The use of such subaccounts will allow the utilities to track the amounts collected and spent on a continuing basis. Utilities may wish to further use subaccounts to distinguish low-income assistance and energy efficiency fees received by class of customers as well as the type of program expended upon, however, these subaccounts are not required.

Special circumstances may exist in which deviations from the above-prescribed accounting practice are necessary. In such cases, special accounting authorization requests may be made in writing to the Commission. If you have any questions regarding this matter you may contact Candice Spanjar at (608) 267-9537 or Greg Laubmeier at (608) 266-5990.

Sincerely,

Robert Norcross

Robert Norcross
Administrator
Gas and Energy Division

RDN:ccs:l:/Letter/Norcross/2008/Municipal Accounting Letter

cc: C. Spanjar, PSC
G. Laubmeier, PSC
C. Stemrich, PSC
D. Benforado, MEUW